NORTH CENTRAL RAILWAY

NCRBE-75/2025
RBE No. 75/2025.

Headquarters Office
Subedarganj, Prayagraj

No. 797-E/NCR/Policy/2025/Selection (CBT)   Dated: .07.2025

All PHODs / CHODs, NCR HQ office, Prayagraj,
Divisional Railway Manager AGRA, JHANSI & PRAYAGRAJ,
All Chief Workshop Manager/NCR
Sr. Divisional Personnel Officers/AGRA, JHANSI & PRAYAGRAJ
Dy.CE/ Bridge Line Agra, Jhansi & Prayagraj, Dy.CE/ TMC Line Jhansi
Dy.CE / CSP Prayagraj
Staff Officer/RPF/NCR/HQ/Prayagraj. Dy.FA&CAO/G/NCR,
Principal- All Training Centres/NCR
All concern/NCR

> **Sub:** Conduct of Departmental examination through Computer Based Test (CBT) – regarding constitution of Selection Committees and Question Paper Setter.
>
> **Ref:** Railway Board Letter No. E(NG)I/2025/PM1/3   dated: 28.07.2025.
>   *****

Copy of Railway Board Letter No. E(NG)I/2025/PM1/3   dated: 28.07.2025 (along with its enclosures) regarding Conduct of Departmental examination through Computer Based Test (CBT), is annexed herewith for further necessary action.

Policy Letter Circulated under NCRPS/NCRBE is also be available on website **www.ncr.indianrailways.gov.in** (About us→Department→Personnel→NCR Policy Circulars).

DA: as above

Digitally Signed by Lavkush
Singh Rawat
Date: 30-07-2025 13:09:51
Reason: Approved

(Lavkush Singh Rawat)
Assistant Personnel Officer/IR
for General Manager/P

Copy to:-
Secretary to GM for kind information to General Manager.
PS to AGM for kind information to AGM.
All Personnel Officer in HQ & Conc./NCR
General Secretary NCRES, NCRMU/NCR
Zonal Secretary AISCTREA, AIOBCREA/NCR
All Ch.OS/Incharge/Personnel/NCR/HQ
SWC for information in reference to SWC No.918781.

Mail Received on 29/7/25

Policy

RBE No.75 /2025

भारत सरकार/GOVERNMENT OF INDIA
रेल मंत्रालय/MINISTRY OF RAILWAYS
(रेलवे बोर्ड/RAILWAY BOARD)
New Delhi

No. E(NG)I/2025/PM1/3

Dated 28.07.2025

The General Manager (P),
All Zonal Railways/PUs.
(As per standard mailing list)

Sub: Conduct of Departmental examination through Computer Based Test (CBT) – regarding constitution of Selection Committees and Question Paper Setter.
Ref: Board's letter No. E(NG)I/2022/PM1/36 dated 08.02.2024 (RBE No. 11/2024) & Board's letter of even no. dated 26.05.2025 (RBE No. 47/2025)

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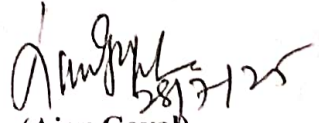
It has come to the notice of the Board that certain practical difficulties are apprehended by some of the Railways regarding the implementation of instructions contained in Board's letter dated 26.05.2025 concerning departmental selections through Computer Based Test (CBT).

2.   Some Railways have raised concerns about the stipulation in RBE 47/2025 that the **Question Paper Setter** would be one of the three members of an appropriate selection committee of Zonal/Unit level.

3.   The Board has examined the matter and a Flowchart of activities involved in the centralised format of CBT and Division/Unit wise format of CBT is being enclosed for easier appreciation of the process of CBT.

All Railways/PUs may take action accordingly.

Enclosure: As above.

(Ajay Goyal)
Deputy Director-III/E(NG)I
Railway Board
E-mail: ajay.2097123@gov.in
Ph. No. 47224/011-23047224

FLOW CHART (ANNEXURE to Railway Board's letter No. E(NG)I/2025/PM1/3, dated: 28.07.2025)
OF ACTIVITIES IN CENTRALISED CBT AT ZONAL LEVEL

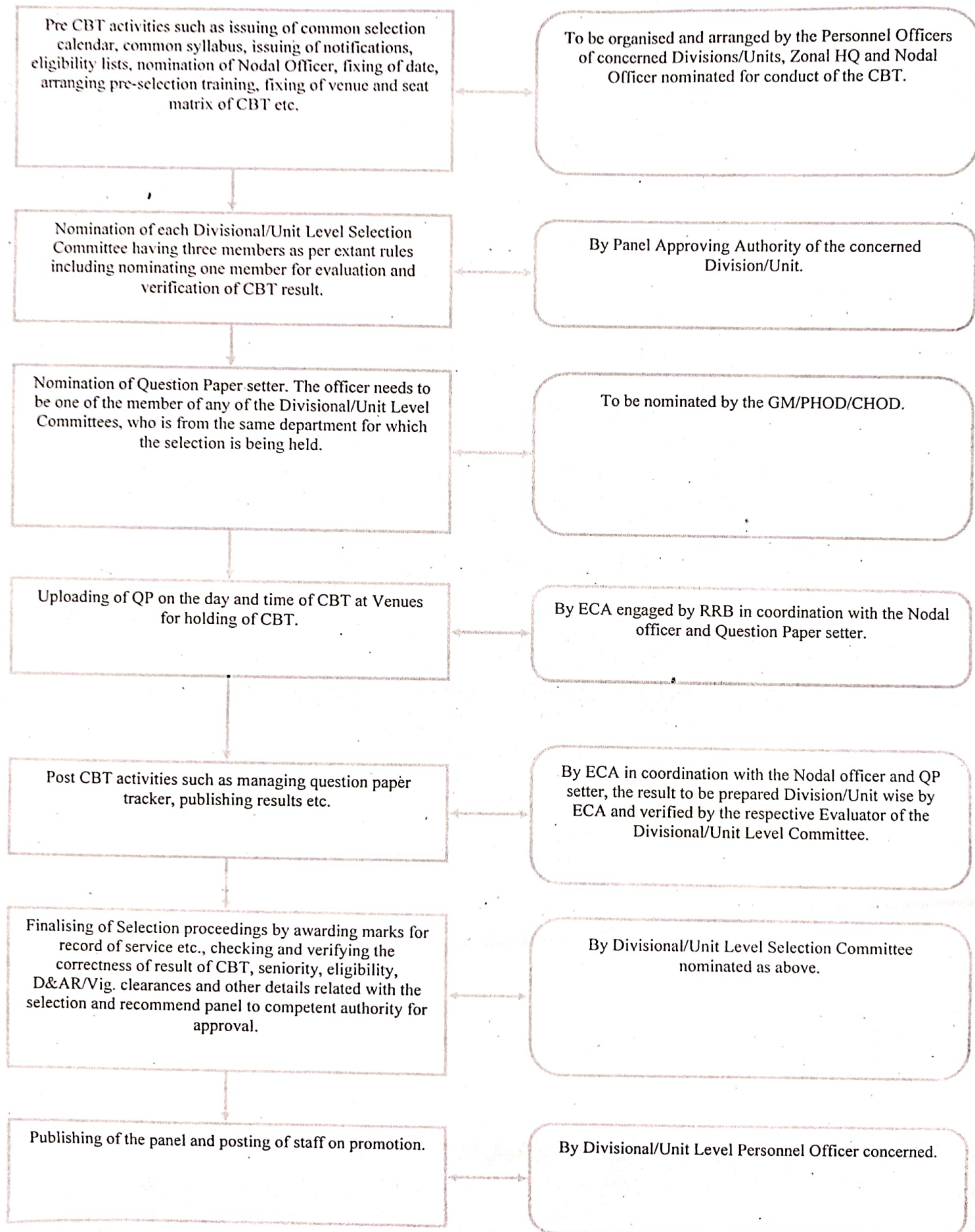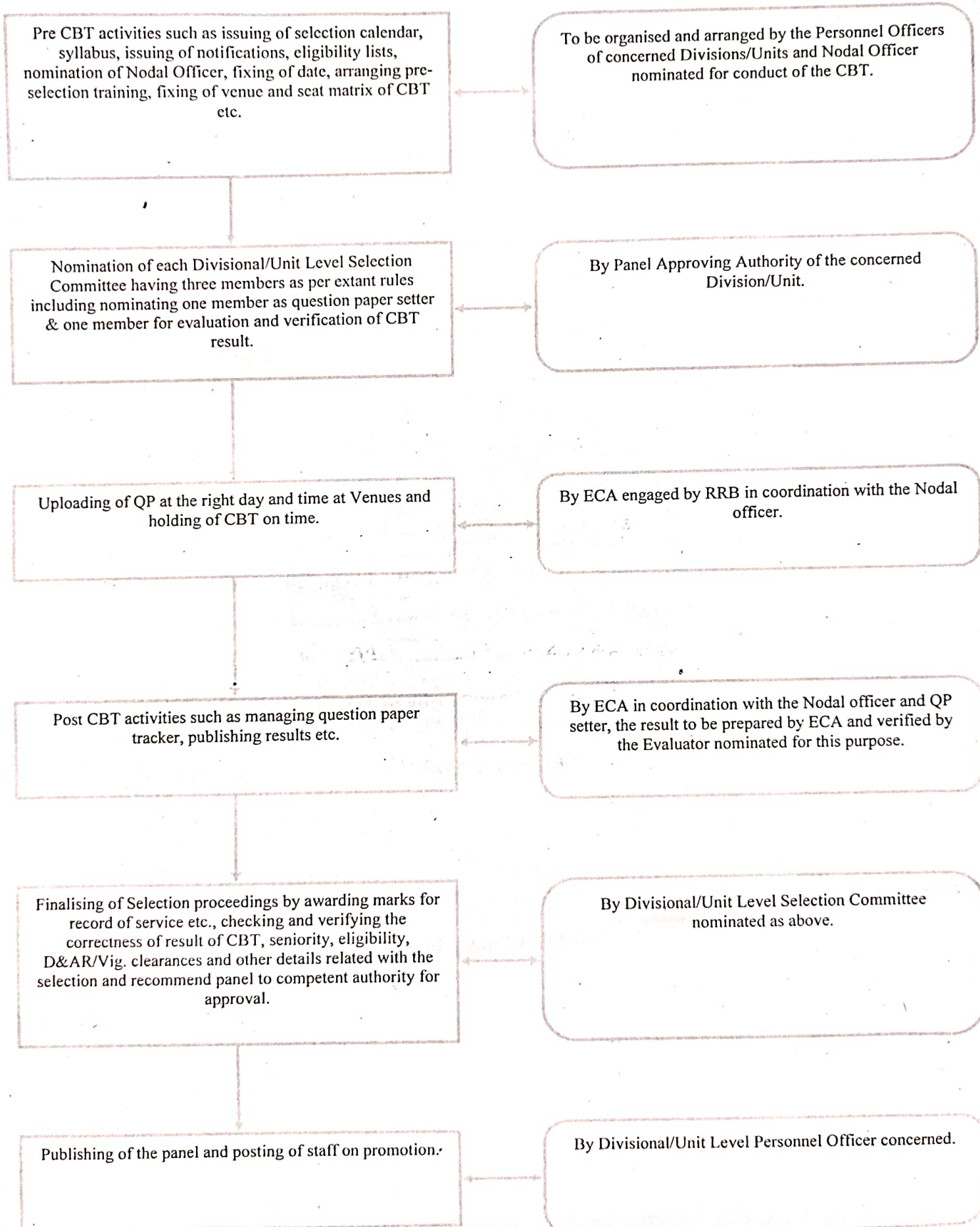|	
Pre CBT activities such as issuing of common selection calendar, common syllabus, issuing of notifications, eligibility lists, nomination of Nodal Officer, fixing of date, arranging pre-selection training, fixing of venue and seat matrix of CBT etc.	To be organised and arranged by the Personnel Officers of concerned Divisions/Units, Zonal HQ and Nodal Officer nominated for conduct of the CBT.
Nomination of each Divisional/Unit Level Selection Committee having three members as per extant rules including nominating one member for evaluation and verification of CBT result.	By Panel Approving Authority of the concerned Division/Unit.
Nomination of Question Paper setter. The officer needs to be one of the member of any of the Divisional/Unit Level Committees, who is from the same department for which the selection is being held.	To be nominated by the GM/PHOD/CHOD.
Uploading of QP on the day and time of CBT at Venues for holding of CBT.	By ECA engaged by RRB in coordination with the Nodal officer and Question Paper setter.
Post CBT activities such as managing question paper tracker, publishing results etc.	By ECA in coordination with the Nodal officer and QP setter, the result to be prepared Division/Unit wise by ECA and verified by the respective Evaluator of the Divisional/Unit Level Committee.
Finalising of Selection proceedings by awarding marks for record of service etc., checking and verifying the correctness of result of CBT, seniority, eligibility, D&AR/Vig. clearances and other details related with the selection and recommend panel to competent authority for approval.	By Divisional/Unit Level Selection Committee nominated as above.
Publishing of the panel and posting of staff on promotion.	By Divisional/Unit Level Personnel Officer concerned.

FLOW CHART (ANNEXURE to Railway Board's letter No. E(NG)I/2025/PM1/3, dated: 28.07.2025)
OF ACTIVITIES IN CBT AT DIVISION/UNIT LEVEL

Pre CBT activities such as issuing of selection calendar, syllabus, issuing of notifications, eligibility lists, nomination of Nodal Officer, fixing of date, arranging pre-selection training, fixing of venue and seat matrix of CBT etc.	To be organised and arranged by the Personnel Officers of concerned Divisions/Units and Nodal Officer nominated for conduct of the CBT.
Nomination of each Divisional/Unit Level Selection Committee having three members as per extant rules including nominating one member as question paper setter & one member for evaluation and verification of CBT result.	By Panel Approving Authority of the concerned Division/Unit.
Uploading of QP at the right day and time at Venues and holding of CBT on time.	By ECA engaged by RRB in coordination with the Nodal officer.
Post CBT activities such as managing question paper tracker, publishing results etc.	By ECA in coordination with the Nodal officer and QP setter, the result to be prepared by ECA and verified by the Evaluator nominated for this purpose.
Finalising of Selection proceedings by awarding marks for record of service etc., checking and verifying the correctness of result of CBT, seniority, eligibility, D&AR/Vig. clearances and other details related with the selection and recommend panel to competent authority for approval.	By Divisional/Unit Level Selection Committee nominated as above.
Publishing of the panel and posting of staff on promotion.	By Divisional/Unit Level Personnel Officer concerned.

No. E(NG)I/2025/PM 1/3

Copy forwarded to:-

1. The General Secretary, AIRF, Room No.253, Rail Bhawan, New Delhi (35 copies).
2. The General Secretary, NFIR, Room No.256-E, Rail Bhawan, New Delhi (35 copies).
3. All Members/Departmental Council & National Council & Secretary/Staff Side, National Council, 13-C, Ferozeshah Road, New Delhi (60 spares).
4. The Secretary General, FROA, Room No.256-A, Rail Bhawan, New Delhi (5 spares).
5. The Secretary General, IRPOF, Room No.268, Rail Bhawan, New Delhi (5 spares).
6. The Secretary, RBSS Group 'A' Officers Association, Rail Bhawan, New Delhi.
7. The Secretary, RBSS Group 'B' Officers Association, Rail Bhawan, New Delhi.
8. The Secretary, Railway Board Ministerial Staff Association, Rail Bhawan, New Delhi.
9. The Secretary, Railway Board Group 'D' Employees Association, Rail Bhawan, New Delhi.
10. The Secretary, Railway Board Promotee Officers Association, Room No.341-C, Rail Bhawan, New Delhi.
11. Chief Commissioner of Railway Safety, Lucknow.
12. General Secretary, All India SC&ST Railway Employees Association, Rail Bhawan, New Delhi.

for **PED(IR)/Railway Board**

Advisor/MR, PSs/MoSR(S), MOSR (R), EDPG/MR, OSD/MR, OSD/Coord/MR

PPSs to Chairman & CEO, M(F), M(Infra), M(T&RS), M(O&BD), Secretary, DG/HR, DG/RHS and DG/RPF.

PPSs to AM(Comml.), AM(CE), AM(C&IS), AM(Elec.), AM(Budget), AM(F), AM(Mech.), AM(Plg.), AM(Project), AM(PU), AM(Sig.), AM(Stores), AM(Tele), AM(Traffic), AM(Works), AM(T&C), AM(Staff), AM(HR), PED(Vig.) and PED(Infra.).

PSs to ED/Safety(M), EDCE(G), ED(E&R), EDE, EDE(N), EDME(W), EDERS(G), EDE(Res.), EDE(RRB), EDF(B), ED(RE), ED/Track(M), EDF(X)I, EDF(X)II, ED(H), EDE(GC), ED(Stat), ED(Track/MC), EDME(Chg.), EDME(Traction), ED(Works), EDME(Dev.), EDRS(C), EDRS(W), EDPC, EDF(E), EDA, EDV(A), JS(G) and IG/RPF.

DPC-II, DE(G), D(IH), D(H&FW), D(MPP), DE(N)II, DE(R), DE(D&A), DE(LL), JD(OL), JDE(Rep), JDE(RRB), DD(Code Revision), DDE(LR)I, DDE(LR)II, DDE(LR)III, DDV(A&P), DD(OL)I, E(NG)II, E(Rep)I, E(Rep)II, E(Rep)III, E(SCT)I, E(SCT) II, E(RRB), PC-III, PC-IV, PC-V, E(P&A)I, E(P&A)II, CE-I, CE-II, CE-III, Sec.(E), Sec.(ABE), E(MPP), Safety Branch, A/C-III and Code Revision Cell.

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रेल भवन, नई दिल्ली-110001, Rail Bhawan, New Delhi-110001